

**MAJLIS KHUDDAM-UL-AHMADIYYA, GHANA**  
**CONSOLIDATED PROGRAMME OF ACTIVITIES**

<b>PERIOD OFFICE</b>	<b>NOVEMBER TO JANUARY</b>	<b>FEBRUARY TO APRIL</b>	<b>MAY TO JULY</b>	<b>AUGUST TO OCTOBER</b>
<b>ATFAL</b>	<ul style="list-style-type: none"> <li>(1) Conduct fresh census of Atfal (M1)</li> <li>(2) Establish Atfal learning centers in all Jamaats and circuits</li> <li>(3) Start Teaching and learning in all centers according to the Atfal syllabus</li> <li>(4) Organize one Jamaat/Circuit Atfal General Meeting (M2)</li> <li>(5) Monthly academic competitions at all learning centers</li> <li>(6) Organize one Atfal Day at the end of the quarter for games (Circuit Level)</li> <li>(7) Report on the collection of Atfal Dues</li> </ul>	<ul style="list-style-type: none"> <li>(1) Update Atfal Census (M3)</li> <li>(2) Strengthen/increase Atfal participation at learning centers and update data</li> <li>(3) Continue teaching and learning in all centers according to the Atfal syllabus</li> <li>(4) Organize one Jamaat/Circuit Atfal General Meeting (M2)</li> <li>(5) Monthly academic competitions at learning centers</li> <li>(6) One Atfal Day at the end of the quarter for academic competitions (Circuit Level)</li> <li>(7) Keep reporting on the collection of Atfal Dues</li> </ul>	<ul style="list-style-type: none"> <li>(1) Update Atfal Census (M3)</li> <li>(2) Make efforts to increase learning centers and update data on them</li> <li>(3) Continue teaching and learning in all centers according to the Atfal syllabus</li> <li>(4) Continue monthly academic competitions at learning centers</li> <li>(5) Invite one elder to interact &amp; advise the Atfal</li> <li>(6) Atfal day-both sporting and academic at regional level</li> <li>(7) Keep reporting on the collection of Atfal Dues</li> </ul>	<ul style="list-style-type: none"> <li>(1) Update Atfal Census (M3)</li> <li>(2) Continue teaching and learning at all learning centers</li> <li>(3) Evaluation of previous quarters' program</li> <li>(4) Take measures to implement any program that could not take place</li> <li>(5) Invite an elder to interact with Atfal</li> <li>(6) Organize end of year programme for the Atfal</li> <li>(7) Keep reporting on the collection of Atfal Dues</li> </ul>

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<b>ISHA'AT</b>	<p>(1) Collaborate with various offices to Sensitize/Publicize the various programs of the Majlis.</p> <p>(2) Collect materials to feed various Jama'at Periodicals, publications of the Majlis and Social Media</p> <p>(3) Encourage Members of the Majlis to write articles for publication in local new papers</p> <p>(4) Compile data on the subscription of the Review of Religions and the Khaadim Magazine by Khuddam members</p>	<p>Continue to:</p> <p>(1) Collaborate with various offices to Sensitize/Publicize the various programs of the Majlis.</p> <p>(2) Collect materials to feed various Jama'at Periodicals, publications of the Majlis and Social Media</p> <p>(3) Encourage Members of the Majlis to write articles for publication in local new papers</p> <p>(4) Update data on the subscription of the Review of Religions and the Khaadim Magazine by Khuddam members</p>	<p>Continue to:</p> <p>(1) Collaborate with various offices to Sensitize/Publicize the various programs of the Majlis.</p> <p>(2) Collect materials to feed various Jama'at Periodicals, publications of the Majlis and Social Media</p> <p>(3) Encourage Members of the Majlis to write articles for publication in local new papers</p> <p>(4) Update data on the subscription of the Review of Religions and the Khaadim Magazine by Khuddam members</p>	<p>Continue to:</p> <p>(1) Collaborate with various offices to Sensitize/Publicize the various programs of the Majlis.</p> <p>(2) Collect materials to feed various Jama'at Periodicals, publications of the Majlis and Social Media</p> <p>(3) Encourage Members of the Majlis to write articles for publication in local new papers</p> <p>(4) Update and analyse progress in the subscription of the Review of Religions and Khaadim Magazine by Khuddam members</p>
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<b>OFFICE</b>				
<b>KHIDMAT- E-KHALQ</b>	<p>(1) Organize visits to Regional and District Hospitals to interact with and pray for patients</p> <p>(2) Identify &amp; visit the needy and the poor within the Jamaat and pursue their welfare</p> <p>(3) Identify widowers/widows of Khuddam, visit them and see to their welfare</p> <p>(4) Organize blood donation exercise</p> <p>(5) Compile data on the unemployed members of the Majlis</p> <p>(6) Identify and circulate employment opportunities for members</p>	<p>(1) Continue to visit the poor, the sick, and the old, both Ahmadis and Non-Ahmadis, in our communities.</p> <p>(2) Identify widows of Khuddam, visit them and see to their welfare</p> <p>(3) Visit to orphanages and special schools</p> <p>(4) Visit to prisons</p> <p>(5) Update data on the unemployed members of the Majlis</p> <p>(6) Identify and circulate employment opportunities for members</p>	<p>(1) Continue to visit the poor, the sick, and the old, both Ahmadis and Non-Ahmadis, in our communities and orphanages.</p> <p>(2) Identify widows of Khuddam, visit them and see to their welfare</p> <p>(3) Organize free medical camps</p> <p>(4) Update data on the unemployed members of the Majlis</p> <p>(5) Identify and circulate employment opportunities for members</p>	<p>(1) Evaluate previous programs and ensure that those that were not implemented are carried out.</p> <p>(2) Identify widows of Khuddam, visit them and see to their welfare</p> <p>(3) Organize blood donation exercise</p> <p>(4) Organise first aid trainings</p> <p>(5) Update data on the unemployed members of the Majlis</p> <p>(6) Identify and circulate employment opportunities for members</p>

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<b>OFFICE</b>				
<b>MAL (1/2)</b>	<p>(1) Carry out education on need and mode of Chanda payment</p> <p>(2) Collect, Receipt and Deposit all Khuddam Chanda into the National account.</p> <p>(3) Submit list of Chanda defaulters for them to be contacted by the Finance Committee</p> <p>(4) Refresher course for Collectors on receipting and computations of Khuddam Chanda</p> <p>(5) Presentation of financial statement of the quarter</p>	<p>(1) Continue education on need and mode of Khuddam Chanda payment</p> <p>(2) Collect, Receipt and Deposit all Khuddam Chanda into the National account.</p> <p>(3) Submit list of Chanda defaulters for them to be contacted by the Finance Committee</p> <p>(4) Presentation of financial report at the end of quarter</p> <p>(5) Collaborate with Shooba Ishaat to publicise Chanda App and distribute Chanda charts</p>	<p>(1) Continue education on need and mode of Khuddam Chanda payment</p> <p>(2) Collect, Receipt and Deposit all Khuddam Chanda into the National account.</p> <p>(3) Submit list of Chanda defaulters for them to be contacted by the Finance Committee</p> <p>(4) Presentation of financial report at the end of quarter</p> <p>(5) Collaborate with Shooba Ishaat to publicise Chanda App and distribute Chanda charts</p>	<p>(1) Continue education on need and mode of Khuddam Chanda payment</p> <p>(2) Collect, Receipt and Deposit all Khuddam Chanda into the National account.</p> <p>(3) Submit list of Chanda defaulters for them to be contacted by the Finance Committee</p> <p>(4) Presentation of annual financial report to members</p> <p>(5) Submission and assessment of annual income budget from members of various Majalis</p>

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<b>OFFICE</b>				
<b>MAL (2/2)</b>	<p>(6) Collaborate with Shooba Ishaat to publicise Chanda App and distribute Chanda charts</p> <p>(7) Monitor and submit revenue and expenditure reports on income generating ventures of the Majlis</p>	<p>(6) Monitor and submit revenue and expenditure reports on income generating ventures of the Majlis</p>	<p>(6) Preparation and submission of annual income budget from members at each Muqam, Dil'a, Ilaqa and Shuba</p> <p>(7) Monitor and submit revenue and expenditure reports on income generating ventures of the Majlis</p>	<p>(6) Submission of annual expense budgets of each shooba and various Majalis</p> <p>(7) Distribution of Chanda chart</p> <p>(8) Monitor and submit revenue and expenditure reports on income generating ventures of the Majlis</p>

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<b>OFFICE</b>				
<b>MUHASIB</b>	<ul style="list-style-type: none"> <li>(1) Take stock of Majlis receipts, bank accounts and other properties of the Majlis.</li> <li>(2) Conduct audit of how much was generated from Khuddam specific chanda.</li> <li>(3) Conduct audit of other income generating ventures of the Majlis</li> <li>(4) Conduct audit of Income and Expenditure of all Majalis.</li> <li>(5) Review budget in the light of new update on tajneed data</li> </ul>	<ul style="list-style-type: none"> <li>(1) Continue the audit of how much was generated from Khuddam specific chanda.</li> <li>(2) Conduct audit of how much was generated from Khuddam specific chanda.</li> <li>(3) Conduct audit of other income generating ventures of the Majlis</li> <li>(4) Conduct audit of Income and Expenditure of all Majalis.</li> <li>(5) Review budget in the light of new update on tajneed data</li> </ul>	<ul style="list-style-type: none"> <li>(1) Continue the audit of how much was generated from Khuddam specific chanda</li> <li>(2) Conduct audit of other income generating ventures of the Majlis</li> <li>(3) Conduct audit of Income and Expenditure of all Majalis.</li> <li>(4) Review budget in the light of new update on tajneed data</li> </ul>	<ul style="list-style-type: none"> <li>(1) Continue the audit of how much was generated from Khuddam specific chanda.</li> <li>(2) Conduct audit of how much was generated from Khuddam specific chanda.</li> <li>(3) Conduct audit of other income generating ventures of the Majlis</li> <li>(4) Conduct audit of Income and Expenditure of all Majalis.</li> <li>(5) Obtain and audit the consolidated Income and Expenditure budget of the Majlis.</li> <li>(6) Collaborate with Shuba Mal and other relevant office bearers to organize workshops to educate members on requests of funds, usage of funds and proper accounting of its usage.</li> </ul>

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<b>OFFICE</b>				
<b>SANAT-O-TIJARAT</b>	<ul style="list-style-type: none"> <li>(1) Compile data on Artisans/Skilled Khuddam</li> <li>(2) Identify and arrange for Khuddam to learn some trade/skill</li> <li>(3) Run seminars/workshops for members on how to start and manage additional/own businesses</li> <li>(4) Exhibitions must be organized during rallies at all levels</li> </ul>	<ul style="list-style-type: none"> <li>(1) Continue with seminars and workshops on how to start and manage own businesses</li> <li>(2) Update data on Artisans/skilled Khuddam</li> <li>(3) Continue arranging for Khuddam to learn some trade.</li> <li>(4) Exhibitions must be organized during rallies at all levels</li> </ul>	<ul style="list-style-type: none"> <li>(1) Training members on practical skills / vocation</li> <li>(2) Update data on Khuddam Artisans</li> <li>(3) Undertake one income generating venture for the Majlis</li> <li>(4) Exhibitions must be organized during rallies at all levels</li> </ul>	<ul style="list-style-type: none"> <li>(1) Evaluate activities of the previous quarters.</li> <li>(2) Take remedial measures to implement any programs that could not take place.</li> <li>(3) Exhibitions must be organized during rallies at all levels</li> <li>(4) Organise seminars for students to seek technical and vocational education</li> <li>(5) Organise computer literacy training for Khuddam</li> </ul>

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<b>SIHAT-E- JISMANE</b>	<ul style="list-style-type: none"> <li>(1) Collect data on keep fit clubs (M1)</li> <li>(2) Organize one seminar on a selected health topic in all circuits (M2)</li> <li>(3) Organize one health walk in all circuits / Jamaats (M3)</li> <li>(4) Organize inter-muqam/dil'a friendly games</li> <li>(5) Organize Health Screening Exercise</li> </ul>	<ul style="list-style-type: none"> <li>(1) Update data on keep fit clubs</li> <li>(2) Organize inter-muqam/dil'a friendly games</li> <li>(3) Organize lecture on one health topic</li> <li>(4) Ensure indoor games are played</li> <li>(5) Organize Health Screening Exercise</li> <li>(6) Introduce New Sports Sporting Activity</li> </ul>	<ul style="list-style-type: none"> <li>(1) Update data on keep fit clubs</li> <li>(2) A friendly football match with selected youth organization</li> <li>(3) Preparation toward National Rally</li> <li>(4) Ensure indoor games are played</li> <li>(5) Organize Health Screening Exercise</li> <li>(6) Introduce New Sports Sporting Activity</li> </ul>	<ul style="list-style-type: none"> <li>(1) Update data on keep fit clubs</li> <li>(2) Organize friendly games between Circuits &amp; other organizations</li> <li>(3) Introduce Special Sporting Activity</li> <li>(4) Ensure indoor games are played</li> <li>(5) Organize Health Screening Exercise</li> </ul>

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<b>TA'LIM (1/2)</b>	<p>(1) Establish regular classes/learning Centers in all Jamaats/Circuits and collect data on them</p> <p>(2) Teaching and learning of correct recitation of the Arabic text in the Holy Quran with translation</p> <p>(3) Selected books of the Promised Messiah to be read by all members and tested on</p> <p>(4) Selected books on the history of Islam to be read and tested on</p> <p>(5) Selected books on the history of Ahmadiyyat to be read and tested on</p> <p>(6) Memorization of selected verses from the Holy Quran with translation and commentary</p>	<p>(1) Take steps to increase and strengthen learning centers and update data on them</p> <p>(2) Continue teaching and learning of correct recitation of the Arabic text in the Holy Quran with translation</p> <p>(3) Continue reading selected books of the Promised Messiah to be tested on</p> <p>(4) Continue reading selected books on the history of Islam to be tested on.</p> <p>(5) Continue reading selected books on the history of Ahmadiyyat to be tested on</p> <p>(6) Continue memorization of selected verses from the Holy Quran with translation and commentary</p>	<p>(1) Take steps to increase and strengthen learning centers and update data on them</p> <p>(2) Continue teaching and learning of correct recitation of the Arabic text in the Holy Quran with translation</p> <p>(3) Continue reading selected books of the Promised Messiah to be tested on</p> <p>(4) Continue reading selected books on the history of Islam to be tested on.</p> <p>(5) Continue reading selected books on the history of Ahmadiyyat to be tested on</p> <p>(6) Continue memorization of selected verses from the Holy Quran with translation and commentary</p>	<p>(1) Complete compilation on learning centers and their requisite data</p> <p>(2) Continue teaching and learning of correct recitation of the Arabic text in the Holy Quran with translation</p> <p>(3) Continue reading selected books of the Promised Messiah to be tested on</p> <p>(4) Continue reading selected books on the history of Islam to be tested on.</p> <p>(5) Continue reading selected books on the history of Ahmadiyyat to be tested on</p> <p>(6) Continue memorization of selected verses from the Holy Quran with translation and commentary</p>

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<b>TA'LIM (2/2)</b>	<p>(7) Memorization of Hadith</p> <p>(8) A portion of Marfoozat to be read and tested on</p> <p>(9) Memorize a (Dua) prayer</p> <p>(10) Conduct Inter-Circuit Oral Quiz Competitions for members</p> <p>(11) Compile the list of Khuddam who can recite the HQ and keep updating every month</p>	<p>(7) Continue memorization of Hadith</p> <p>(8) A portion from Marfoozat to be read and tested on.</p> <p>(9) Continue to memorize a (Dua) prayer</p> <p>(10) Conduct Inter-Zonal Oral Quiz Competitions for members</p> <p>(11) Continue compiling the list of Khuddam who can recite the HQ and keep updating on monthly basis</p>	<p>(7) Continue memorization of Hadith</p> <p>(8) A portion from Marfoozat to be read and tested on.</p> <p>(9) Continue to memorize a (Dua) prayer</p> <p>(10) Conduct Inter-Zonal Oral Quiz Competitions for members</p> <p>(11) Conduct Inter-Circuit Academic Competitions in preparation for National Ijtema'a</p> <p>(12) Continue compiling the list of Khuddam who can recite the HQ and keep updating on monthly basis</p>	<p>(7) Continue memorization of Hadith</p> <p>(8) A portion from Marfoozat to be read and tested on.</p> <p>(9) Continue to memorize a (Dua) prayer</p> <p>(10) Conduct Inter-Zonal Academic Competitions during National Ijtema</p> <p>(11) Complete the compilation of the list of Khuddam who can recite the HQ on monthly basis</p>

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<b>TABLIGH</b>	<p>(1) Set up Tabligh committees at all levels (M1)</p> <p>(2) Organize workshops to train members on how to preach.</p> <p>(3) Encourage members to engage in individual preaching and public preaching</p> <p>(4) Organize symposium or Q&amp;A session for Non Ahmadis and Christians.</p> <p>(5) Preaching in schools with forum for questions and answers.</p> <p>(6) Collaborate with Isha'at to engage in preaching via social, electronic and print media</p>	<p>(1) Continue to organize workshops to train members on how to preach.</p> <p>(2) Continue to encourage members to engage in individual preaching and public preaching</p> <p>(3) Continue to organize symposium or Q&amp;A session for Non Ahmadis and Christians.</p> <p>(4) Continue Preaching in schools with forum for questions and answers.</p> <p>(5) Continue to collaborate with Isha'at to engage in preaching via social media</p>	<p>(1) Continue to organize workshops to train members on how to preach.</p> <p>(2) Continue to encourage members to engage in individual preaching and public preaching</p> <p>(3) Continue to organize symposium or Q&amp;A session for Non Ahmadis and Christians.</p> <p>(4) Continue Preaching in schools with forum for questions and answers.</p> <p>(5) Continue to collaborate with Isha'at to engage in preaching via social media</p>	<p>(1) Continue to organize workshops to train members on how to preach.</p> <p>(2) Continue to encourage members to engage in individual preaching and public preaching</p> <p>(3) Continue to organize symposium or Q&amp;A session for Non Ahmadis and Christians.</p> <p>(4) Continue Preaching in schools with forum for questions and answers.</p> <p>(5) Continue to collaborate with Isha'at to engage in preaching via social media</p>

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<b>TAHRIK-E- JADID</b>	<p>(1) Collate pledges of all Khuddam and Atfal and monitor their collections</p> <p>(2) Education of members on essence of Tahrik-e-Jadid, and Waqf-e-Jadid and their correct mode of payment</p> <p>(3) Education on the first 7 of the 27 demands of Tahrik-e-Jadid</p> <p>(4) Education on the importance of life devotion to Jama'at Ahmadiyya</p> <p>(5) Conduct a census on the number of khuddam who wish to devote their lives to Jama'at</p>	<p>(1) Collate redeemed pledges from Khuddam and Atfal</p> <p>(2) Continue education of members on essence of Tahrik-e-Jadid, and Waqf-e-Jadid and their correct mode of payment</p> <p>(3) Continue education on the second 7 of the 27 demands of Tahrik-e-Jadid</p> <p>(4) Continue census on the number of khuddam who wish to devote their lives to Jama'at</p>	<p>(1) Collate redeemed pledges from Khuddam and Atfal</p> <p>(2) Continue education of members on essence of Tahrik-e-Jadid, and Waqf-e-Jadid and their correct mode of payment</p> <p>(3) Continue education on the third 7 of the 27 demands of Tahrik-e-Jadid</p> <p>(4) Continue education on the importance of life devotion to Jama'at Ahmadiyya</p> <p>(5) Continue census on the number of khuddam who wish to devote their lives to Jama'at</p>	<p>(1) Finalize collation of redeemed pledges from Khuddam and Atfal</p> <p>(2) Evaluate the success of all previous programs and carry out any program that could not be implemented.</p> <p>(3) Continue education on the final 6 of the 27 demands of Tahrik-e-Jadid</p> <p>(4) Complete census on the number of khuddam who wish to devote their lives to Jama'at</p>

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<b>TAJNEED (1/2)</b>	<p>(1) Update database on all the Khuddam and Atfal</p> <p>(2) Implement Hizb system in atleast one-fourth of the Majlis</p> <p>(3) Collect data on Khuddam activities and members' participation in these activities</p> <p>(4) Collect data on members' participation in Jama'at activities like Jalsas, Masih Maud, Muslih Maud, Khilafat day, Eid, etc</p>	<p>(1) Continue updating database on all the Khuddam and Atfal</p> <p>(2) Implement Hizb system in second quarter of Majlis and update data on previously formed ahzab</p> <p>(3) Collect data on Khuddam activities and members' participation in these activities</p> <p>(4) Collect data on members' participation in Jama'at activities like Jalsas, Masih Maud, Muslih Maud, Khilafat day, Eid, etc</p>	<p>(1) Continue updating database on all the Khuddam and Atfal</p> <p>(2) Implement Hizb system in third quarter of Majlis and update data on previously formed ahzab</p> <p>(3) Collect data on Khuddam activities and members' participation in these activities</p> <p>(4) Collect data on members' participation in Jama'at activities like Jalsas, Masih Maud, Muslih Maud, Khilafat day, Eid, etc</p>	<p>(1) Continue updating database on all the Khuddam and Atfal</p> <p>(2) Implement Hizb system in fourth quarter of Majlis and update data on previously formed ahzab</p> <p>(3) Collect data on Khuddam activities and members' participation in these activities</p> <p>(4) Collect data on members' participation in Jama'at activities like Jalsas, Masih Maud, Muslih Maud, Khilafat day, Eid, etc</p>

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<b>OFFICE</b>				
<b>TAJNEED (2/2)</b>	(5) Collect data on members who married, performed Aqeeqa, passed away, etc	(5) Collect data on members who married, performed Aqeeqa, passed away, etc  (6) Celebrate a census week at all levels of the Majlis, during which all khuddam and Atfal are captured into the database	(5) Collect data on members who married, performed Aqeeqa, passed away, etc	(5) Collect data on members who married, performed Aqeeqa, passed away, etc  (6) Collect data on Atfal transitioning to Khuddam and Khudam transitioning into Ansar (M3).

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<b>OFFICE</b>				
<b>TARBIYYAT (1/2)</b>	<p>(1) Educate members on how to use the Salat Assessment Platforms</p> <p>(2) Compile monthly data on the number of members who report by using Salat Assessment platforms</p> <p>(3) Organize seminars on Islamic Morals</p> <p>(4) Compile data on members who have installed/access to MTA</p> <p>(5) Compile and circulate selected verses of the Holy Qur'an, Ahadith and sayings of the Promised Messiah(a.s)</p>	<p>(1) Continue to Educate members on how to use the Salat Assessment Platforms</p> <p>(2) Compile monthly data on the number of members who report by using Salat Assessment platforms</p> <p>(3) Organize one seminar on Islamic Morals</p> <p>(4) Update data on members who have installed/access to MTA in their homes</p> <p>(5) Compile and circulate selected verses of the Holy Qur'an, Ahadith and sayings of the Promised Messiah(a.s)</p>	<p>(1) Continue to Educate members on how to use the Salat Assessment Platforms</p> <p>(2) Compile monthly data on the number of members who report by using Salat Assessment platforms</p> <p>(3) Update date on member who have Installed/assess to MTA in their homes</p> <p>(4) Prepare and circulate write-ups on selected topics</p> <p>(5) Continue to visit inactive member of the Majlis</p>	<p>(1) Continue to Educate members on how to use the Salat Assessment Platforms</p> <p>(2) Compile monthly data on the number of members who report by using Salat Assessment platforms</p> <p>(3) Update date on member who have Installed/assess to MTA in their homes</p> <p>(4) Prepare and circulate write-ups on selected topics</p> <p>(5) Continue to visit inactive member of the Majlis</p>

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**CONSOLIDATED PROGRAMME OF ACTIVITIES**

<b>PERIOD OFFICE</b>	<b>NOVEMBER TO JANUARY</b>	<b>FEBRUARY TO APRIL</b>	<b>MAY TO JULY</b>	<b>AUGUST TO OCTOBER</b>
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<b>TARBIYYAT (2/2)</b>	<p>(6) Circulate write-ups on selected topics</p> <p>(7) Identify and visit inactive members of the Majlis</p> <p>(8) Educate members on the need to attend Jamaat functions</p>	<p>(6) Circulate write-ups on selected topics</p> <p>(7) Continue to visit inactive members of the Majlis</p> <p>(8) Educate members on the need to attend Jamaat functions</p> <p>(9) Organize members to visit an elder for inspirational talks</p>	<p>(6) Organize an Excursion to Jama't/National Facilities</p> <p>(7) Organize a two week Tarbiyyat Classes</p> <p>(8) Educate members on the need to attend Jamaat functions</p>	<p>(6) Educate members on the need to attend Jamaat functions</p>
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**CONSOLIDATED PROGRAMME OF ACTIVITIES**

<b>PERIOD</b>	<b>NOVEMBER TO JANUARY</b>	<b>FEBRUARY TO APRIL</b>	<b>MAY TO JULY</b>	<b>AUGUST TO OCTOBER</b>
<b>OFFICE</b>				
<b>TARBIYYAT NOU- MUBAYI'EEN</b>	<p>(1) Identify/prepare list of new converts made (M1)</p> <p>(2) Update list of new convert and arrange for them to learn within their circuit / Jamaat. (M2)</p> <p>(3) Organize one visitation as a follow-up and in pursuance to their welfare</p> <p>(4) Encourage New Converts to attend congregational prayers, attend Jumuah prayers, watch Huzoor Friday Sermon, pay chanda and attend all Jamaat and Majlis functions</p>	<p>(1) Continue updating list of new converts ensuring their learning and integration into the Jamaat.</p> <p>(2) Continue visiting and pursuing the welfare of new converts</p> <p>(3) Organize one Question &amp; Answer Session for new converts</p> <p>(4) Encourage New Converts to attend congregational prayers, attend Jumuah prayers, watch Huzoor Friday Sermon, pay chanda and attend all Jamaat and Majlis functions</p>	<p>(1) Continue updating list of new converts ensuring their learning and integration into the Jamaat</p> <p>(2) Continue visiting and pursuing the welfare of New Converts</p> <p>(3) Organize one Question &amp; Answer Session for new converts</p> <p>(4) Encourage New Converts to attend congregational prayers, attend Jumuah prayers, watch Huzoor Friday Sermon, pay chanda and attend all Jamaat and Majlis functions.</p> <p>(5) Organise excursion for New Converts to visit Zonal and National Headquarters</p>	<p>(1) Continue updating list of new converts ensuring their learning and integration into the Jamaat</p> <p>(2) Continue visiting and pursuing the welfare of New Converts</p> <p>(3) Organize one Question &amp; Answer Session for new converts</p> <p>(4) Encourage New Converts to attend congregational prayers, attend Jumuah prayers, watch Huzoor Friday Sermon, pay chanda and attend all Jamaat and Majlis functions</p>

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**CONSOLIDATED PROGRAMME OF ACTIVITIES**

<b>PERIOD OFFICE</b>	<b>NOVEMBER TO JANUARY</b>	<b>FEBRUARY TO APRIL</b>	<b>MAY TO JULY</b>	<b>AUGUST TO OCTOBER</b>
<b>ADDITIONAL TARBIYYAT RISHTA NATA</b>	<p>(1) Conduct census and maintain a database of all marriageable Khuddam (M1)</p> <p>(2) Arrange sessions with unmarried Khuddam on “Sacred Union of Marriage” (M2)</p> <p>(3) Educate parents of Atfal and unmarried Khuddam on “Social issues e.g. Dating, Peer Pressure etc” (M3)</p> <p>(4) Liaise with Shuba Isha’at to publish or circulate articles on “Timely Marriage”, “Marriage Within the Jama’at”, “The Insitution of Marriage Within Jama’at” (M1-M3)</p> <p>(5) Circulate write-ups on “How to tackle marital issues” (M1)</p>	<p>(1) Update database of all marriageable Khuddam (M1)</p> <p>(2) Arrange sessions with unmarried Khuddam on “Ill effects of Dating” (M2)</p> <p>(3) Educate parents of Atfal and unmarried Khuddam on “Timely Marriages” (M3)</p> <p>(4) Liaise with Shuba Isha’at to publish or circulate articles on “Timely Marriage”, “Marriage Within the Jama’at”, “The Insitution of Marriage Within Jama’at” (M1-M3)</p> <p>(5) Circulate write-ups on “How to tackle marital issues” (M1)</p>	<p>(1) Update database of all marriageable Khuddam (M1)</p> <p>(2) Arrange sessions with unmarried Khuddam on “Marriage: Half of Faith” (M2)</p> <p>(3) Educate parents of Atfal and unmarried Khuddam on “Marriage Within the Jama’at” (M3)</p> <p>(4) Liaise with Shuba Isha’at to publish or circulate articles on “Timely Marriage”, “Marriage Within the Jama’at”, “The Insitution of Marriage Within Jama’at” (M1-M3)</p> <p>(5) Circulate write-ups on “How to tackle marital issues” (M1)</p>	<p>(1) Update database of all marriageable Khuddam (M1)</p> <p>(2) Arrange sessions with unmarried Khuddam on “Timely Marriage” (M1) &amp; “Marriage Within the Jama’at” (M3)</p> <p>(3) Educate parents of Atfal and unmarried Khuddam on “Interracial marriages and Cultural Diversity” (M2)</p> <p>(4) Liaise with Shuba Isha’at to publish or circulate articles on “Timely Marriage”, “Marriage Within the Jama’at”, “The Insitution of Marriage Within Jama’at” (M1-M3)</p> <p>(5) Circulate write-ups on “How to tackle marital issues” (M1)</p>

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**CONSOLIDATED PROGRAMME OF ACTIVITIES**

<b>PERIOD</b>	<b>NOVEMBER TO JANUARY</b>	<b>FEBRUARY TO APRIL</b>	<b>MAY TO JULY</b>	<b>AUGUST TO OCTOBER</b>
<b>OFFICE</b>				

<b>‘UMUR-E-TALABA</b>	<p>(6) Update data of students in tertiary &amp; secondary institutions (M3)</p> <p>(7) Implement the Ta’lim and Tarbiyyat programmes</p> <p>(8) Organize career guidance and counseling session for students in JHS.</p>	<p>(6) Update data of students in tertiary &amp; secondary institutions (M3)</p> <p>(7) Implement the Ta’lim and Tarbiyyat programmes</p> <p>(8) Organize career guidance and counseling session for students in second cycle institutions.</p> <p>(9) Organize a symposium and invite non-Ahmadis to attend.</p>	<p>(6) Update data of students in tertiary &amp; secondary institutions (M3)</p> <p>(7) Implement the Ta’lim and Tarbiyyat programmes</p> <p>(8) Organize career guidance and counseling session for students in tertiary institutions.</p>	<p>(6) Compile data of students in tertiary &amp; secondary institutions</p> <p>(7) Implement the Ta’lim and Tarbiyyat programmes</p> <p>(8) Organise award ceremony for excellent students at all levels and publish their names in Jama’at publications</p>
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**CONSOLIDATED PROGRAMME OF ACTIVITIES**

<b>PERIOD OFFICE</b>	<b>NOVEMBER TO JANUARY</b>	<b>FEBRUARY TO APRIL</b>	<b>MAY TO JULY</b>	<b>AUGUST TO OCTOBER</b>
<b>‘UMUMI</b>	<p>(1) Preapare annual programme of activities (M1) and track the implementation of activities</p> <p>(2) Ensure monthly Aamila and general metings are held at all levels</p> <p>(3) Take inventory of Khuddam properties for safe-keeping (M1 &amp; M3)</p> <p>(4) Ensure that all officer bearers are trained to be task-oriented</p> <p>(5) Ensure that security is provided at all Jamaat functions</p> <p>(6) Ensure Muqam Ijtema are held (M1-3); Ensure Dil’a Ijtema are held (M2-3)</p> <p>(7) Ensure that Khuddam dress properly during Khuddam functions</p>	<p>(1) Continue to track the implementation of activities</p> <p>(2) Update records of Khuddam properties and ensure their safe keeping (M3)</p> <p>(3) Ensure that security is provided during Jamaat functions and Jumu’ah prayers</p> <p>(4) Ensure that Khuddam dress properly during Khuddam functions</p> <p>(5) Continue to compile data on Khuddam participation and involvement in other Jamaat functions</p> <p>(6) Ensure Dil’a Ijtema are held (M1); Ensure Ilaqa Ijtema are held (M2-3)</p> <p>(7) Ensure that Khuddam dress properly during Khuddam functions</p>	<p>(1) Continue to track the implementation of activities</p> <p>(2) Update records of Khuddam properties and ensure their safe keeping (M3)</p> <p>(3) Ensure that security is provided during Jamaat functions and Jumu’ah prayers</p> <p>(4) Ensure that Khuddam dress properly during Khuddam functions</p> <p>(5) Continue to compile data on Khuddam participation and involvement in other Jamaat function</p> <p>(6) Ensure Ilaqa Ijtema are held (M1-2)</p> <p>(7) Ensure that Khuddam dress properly during Khuddam functions</p>	<p>(1) Continue to track the implementation of activities</p> <p>(2) Update records of Khuddam properties and ensure their safe keeping (M3)</p> <p>(3) Ensure that security is provided during Jamaat functions and Jumu’ah prayers</p> <p>(4) Ensure that Khuddam dress properly during Khuddam functions</p> <p>(5) Continue to compile data on Khuddam participation and involvement in other Jamaat functions</p> <p>(6) Ensure Mulk Ijtema is held (M1-2); Ensure Shura is held (M2-3)</p> <p>(7) Ensure that Khuddam dress properly during Khuddam functions</p>

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**CONSOLIDATED PROGRAMME OF ACTIVITIES**

<b>PERIOD OFFICE</b>	<b>NOVEMBER TO JANUARY</b>	<b>FEBRUARY TO APRIL</b>	<b>MAY TO JULY</b>	<b>AUGUST TO OCTOBER</b>
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<b>WAQAR-E-AMAL</b>	<p>(1) Organize regular clean up exercise at Circuit and Jamaat levels on Jamaat properties and premises</p> <p>(2) Encourage members to do any available work, whilst waiting for jobs of their choice</p> <p>(3) Undertake Waqar-e-Amal at one public place under the patronage of a distinguished personality</p>	<p>(1) Continue with regular Waqar-e-Amal on Jamaat properties</p> <p>(2) Encourage Co-operative Waqar-e-Amal among members</p> <p>(3) Continue encouraging members to do any available work whilst waiting for jobs of their choice</p> <p>(4) Undertake Waqar-e-Amal at one public place under the patronage of a distinguished personality</p> <p>(5) Tree planting to be encouraged among members</p>	<p>(1) Continue with regular Waqar-e-Amal on Jamaat properties</p> <p>(2) Encourage Co-operative Waqar-e-Amal among members</p> <p>(3) Continue encouraging members to do any available work whilst waiting for jobs of their choice</p> <p>(4) Undertake Waqar-e-Amal at one public place under the patronage of a distinguished personality</p> <p>(5) Undertake tree planting exercise in a selected place.</p>	<p>(1) Continue with regular Waqar-e-Amal on Jamaat properties</p> <p>(2) Continue encouraging members to do any available work whilst waiting for jobs of their choice</p> <p>(3) Undertake Waqar-e-Amal at one public place under the patronage of a distinguished personality</p> <p>(4) Undertake tree planting exercise in a selected place.</p>
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